

*Minutes approved 8-19-15*  
*Charles Klueber*

**Town of Wareham  
Capital Planning Committee  
54 Marion Road Wareham Ma. 02571  
508-291-3100 – fax 508-291-3116**

**Committee Members:**

Derek Sullivan - Town Administrator  
David Heard - Finance Committee  
- Planning Board / Clerk  
Charles Klueber - at large Member  
Sandra Slavin - at large Member  
James Giberti - Chair / at large Member  
Judy Lauzon - Town Accountant  
Alan Slavin - Selectman Liaison

**Capital Planning Committee Meeting Minutes 08/06/2015**

**Present:** J Giberti, C. Klueber, D. Heard, S. Slavin

**Absent:** D. Sullivan, J. Lauzon

**Guests:** A. Slavin, Chris Schott

**Meeting called to order @ 09:02 AM by J. Giberti**

**Minutes of last meeting, 07-01-15, given to members. Motion by D. Heard to accept minutes, as written. 2nd. J. Giberti VOTE: 3-0-1 Minutes Approved**

**Chairman Giberti reported on his meeting with Attn. Bowen regarding proposed change to the Town Charter on the makeup of this Committee. A draft copy of this change was available to review. It was noted that this draft copy would be provide to required Town officials. (B.O.S., Town Administrator, Finance Committee etc)**

**Committee discussed having Dept. Heads come before this committee, at upcoming meetings, to discuss their requests. It was also noted that we didn't have the required "Capital Projects Work Sheets" to review from these numerous Depts. Motion by S. Slavin to have the Town Administrator contact these Dept. Heads and have them fill out these "Capital Projects Dept. Projects Work Sheets" and provide our Committee with them to review. 2nd. C. Klueber VOTE: 4-0-0 Motion Approved**

**Motion to adjourn @ 09:28 2nd. C. Klueber VOTE: 3-0-0 Motion Approved next meeting 08-13-15 09:00 AM**